

# PBHMD REGULAR MEETING MINUTES

**DATE:** October 16<sup>th</sup>, 2025

**TIME:** 5:00 p.m.

**PLACE:**

Paint Brush Hills Metropolitan District  
Administration & Maintenance Building  
9985 Towner Avenue  
Falcon, Colorado 80831

**ATTENDANCE:**

- X David Lisle - President  
    Melissa Raetz - Vice President
- X Franklin Coleman - Secretary
- X Russell Lawrence - Treasurer
- X Nicole Noffsinger – Assistant Secretary
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

## 1. ADMINISTRATIVE MATTERS

### 1.1. Verify that we have a Quorum / Call Meeting to Order

*Director Lisle called the meeting to order at 5:00 p.m.*

*Motion to excuse Director Raetz made by Director Lisle, seconded by Director Coleman, unanimously carried*

### 1.2. Pledge of Allegiance

*Director Lisle led the Pledge of Allegiance at 5:03 pm*

### 1.3. Present Disclosures of Potential Conflicts of Interest

### 1.4. Approve Agenda

*Motion to approve agenda made by Director Lisle, seconded by Director Coleman, unanimously carried*

### 1.5. Public Comments

*None*

## 2. ENGINEERING MATTERS

### 2.1. Pump House 6

### 2.2. Equipment Storage Facility

## 3. FINANCIAL MATTERS

### 3.1. Discuss and Review Monthly Financials

### 3.2. Monthly Balance Sheet Report



#### 4. STAFF REPORTS

##### 4.1. Review Manager's and Operational Reports

4.1.1. Operator in Responsible Charge Report

4.1.2. Field Supervisor Report

4.1.3. District Manager Report

#### 5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

5.1.1. Approve Minutes from previous Regular Board Meeting on September 18<sup>th</sup>, 2025.

5.1.2. Approve/ratify the payment of claims for the period between September 18<sup>th</sup>, 2025 ending October 16<sup>th</sup>, 2025.

*Motion to Approve Consent Agenda made by Director Lisle, Seconded by Director Coleman, unanimously carried*

##### 5.2. ACTION ITEMS

*None*

#### 6. LEGAL MATTERS

*None*

#### 7. SUBDISTRICT A MATTERS

*None*

#### 8. EXECUTIVE SESSION

*None*

#### 9. ADJOURNMENT

*6:05 p.m. - Motion to Close Regular Meeting by Director Lisle, Seconded by Director Coleman, unanimously carried*

THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR NOVEMBER 13<sup>th</sup>, 2025 at 5:00pm

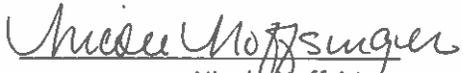
Respectfully submitted,

By   
David Lisle  
President

  
Melissa Raetz  
Vice President

  
Russell Lawrence  
Treasurer

  
Franklin Coleman  
Secretary

  
Nicole Noffsinger  
Assistant Secretary

