

# PBHMD REGULAR MEETING MINUTES

**DATE:** May 21<sup>st</sup>, 2026

**TIME:** 5:00 p.m.

**PLACE:**

Paint Brush Hills Metropolitan District  
Administration & Maintenance Building  
9985 Towner Avenue  
Falcon, Colorado 80831

**ATTENDANCE:**

- X David Lisle - President
- X Melissa Raetz - Vice President
- X Franklin Coleman - Secretary
- X Russell Lawrence - Treasurer
- X Nicole Noffsinger – Assistant Secretary
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

## 1. ADMINISTRATIVE MATTERS

### 1.1. Verify that we have a Quorum / Call Meeting to Order

*Director Lisle noted that we had a quorum and called the meeting to order at 5:00 p.m.*

### 1.2. Pledge of Allegiance

*Director Lisle led the Pledge of Allegiance at 5:00 pm*

### 1.3. Present Disclosures of Potential Conflicts of Interest

### 1.4. Approve Agenda

*Motion to approve agenda made by Director Raetz, seconded by Director Coleman, unanimously carried*

### 1.5. Public Comments

*None*

## 2. ENGINEERING MATTERS

*None*

## 3. FINANCIAL MATTERS

### 3.1. Discuss and Review Monthly Financials

### 3.2. Monthly Balance Sheet Report

#### 4. STAFF REPORTS

- 4.1. Review Manager's and Operational Reports
  - 4.1.1. Operator in Responsible Charge Report
  - 4.1.2. Field Supervisor Report
  - 4.1.3. District Manager Report

#### 5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

- 5.1.1. Approve Minutes from previous Regular Board Meeting on April 16<sup>th</sup>, 2026.
- 5.1.2. Approve/ratify the payment of claims for the period between April 16<sup>th</sup>, 2026 ending May 21<sup>st</sup>, 2026.

*Motion to Approve Consent Agenda made by Director Lisle, Seconded by Director Raetz, unanimously carried*

#### 5.2. ACTION ITEMS

- 5.2.1. Public Hearing and Review, Discuss, and Approve Resolution No. 2026-05-01 Out of District Water Fee

*6:07 p.m. – Motion to open public hearing made by Director Raetz, seconded by Director Noffsinger, unanimously carried*

*6:12 p.m. – Motion to close public hearing made by Director Lisle, seconded by Director Raetz, unanimously carried*

*Motion to adopt Resolution No. 2026-05-01 Out of District Water Fee made by Director Coleman, seconded by Director Lisle, unanimously carried*

#### 6. LEGAL MATTERS

- 6.1. Legislation Update

#### 7. SUBDISTRICT A MATTERS

*None*

#### 8. EXECUTIVE SESSION

*None*

#### 9. ADJOURNMENT


*6:19 p.m. - Motion to Close Regular Meeting by Director Lisle, Seconded by Director Coleman, unanimously carried*

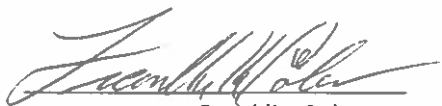
THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR JUNE 18<sup>th</sup>, 2026 at 5:00pm

Respectfully submitted,

By   
David Lisle  
President

  
Melissa Raetz  
Vice President

  
Russell Lawrence  
Treasurer

  
Franklin Coleman  
Secretary

  
Nicole Noffsinger  
Assistant Secretary





