

PBHMD REGULAR MEETING MINUTES

DATE: February 20th, 2025

TIME: 5:00 p.m.

PLACE:

Paint Brush Hills Metropolitan District
Administration & Maintenance Building
9985 Towner Avenue
Falcon, Colorado 80831

ATTENDANCE:

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X David Lisle - Secretary
- X Russell Lawrence - Treasurer
- X Franklin Coleman – Assistant Secretary
- X Robert Guevara – District Manager
- X Dillon Sena – Legal Counsel

1. ADMINISTRATIVE MATTERS

1.1. Pledge of Allegiance

Director Bonilla led the Pledge of Allegiance at 5:00 pm

1.2. Present Disclosures of Potential Conflicts of Interest.

No Conflicts

1.3. Approve Agenda.

Motion to approve agenda made by Director Bonilla, seconded by Director Raetz, unanimously carried

1.4. Public Comments.

No public comments

2. ENGINEERING MATTERS

2.1. Pump House 6 – Building delivered; Pending building permit

2.2. Equipment Storage Facility – Preparing bid package

3. FINANCIAL MATTERS

3.1. Discuss and Review Monthly Financials

3.2. Monthly Balance Sheet Report

4. STAFF REPORTS

4.1. Review Manager's and Operational Reports

4.1.1. Operator in Responsible Charge Report

4.1.2. Field Supervisor Report

4.1.3. District Manager Report

5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

5.1.1. Approve Minutes from previous Regular Board Meeting on January 16th, 2025.

5.1.2. Approve/ratify the payment of claims for the period between January 16th, 2025 ending February 20th, 2025.

Motion to Approve Consent Agenda made by Director Bonilla, Seconded by Director Raetz, unanimously carried

5.2. ACTION ITEMS

5.2.1. Review, discuss, and decide what to do with the remaining active accounts for the Woodmen Hills refunds

Motion to approve adding Woodmen Hills refunds onto active customer accounts made by Director Bonilla, seconded by Director Raetz, unanimously carried

6. LEGAL MATTERS

None

7. SUBDISTRICT A MATTERS

None

8. EXECUTIVE SESSION

8.1. "I move that the Board enter into an executive session pursuant to Section 24- 6- 402(4)(f), C.R.S. for purposes of discussing District Manager performance."

6:45 pm - Motion to enter executive session made by Director Bonilla, seconded by Director Lisle, unanimously carried

7:17 pm - Motion to exit executive session made by Director Bonilla, seconded by Director Lisle, unanimously carried

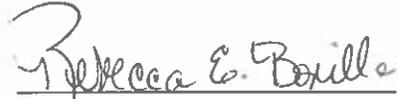
9. ADJOURNMENT

7:33 pm - Motion to Close Regular Meeting by Director Bonilla, Seconded by Director Lisle, unanimously carried

THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR MARCH 20th, 2025 at 5:00pm

Respectfully submitted,

By 
David Lisle
Secretary


Rebecca Bonilla
President


Melissa Raetz
Vice President


Russell Lawrence
Treasurer


Franklin Coleman
Assistant Secretary