

# PBHMD REGULAR MEETING MINUTES

**DATE:** June 20<sup>th</sup>, 2024

**TIME:** 5:00 p.m.

**PLACE:**

Paint Brush Hills Metropolitan District  
Administration & Maintenance Building  
9985 Towner Avenue  
Falcon, Colorado 80831

**ATTENDANCE:**

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X David Lisle - Secretary *Joined at 5:15 p.m.*
- X Russell Lawrence - Treasurer
- Franklin Coleman - *Assistant Secretary Motion to Approve Absence made by Director Bonilla, Seconded by Director Raetz, unanimously carried*
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

## 1. ADMINISTRATIVE MATTERS

### 1.1. Pledge of Allegiance

*Director Bonilla led the Pledge of Allegiance at 5:00 pm*

### 1.2. Present Disclosures of Potential Conflicts of Interest.

*No Conflicts*

### 1.3. Approve Agenda.

*Motion to Approve Agenda made by Director Bonilla, Seconded by Director Raetz, unanimously carried*

### 1.4. Public Comments.

*No public comments*

## 2. ENGINEERING MATTERS

2.1. Pump House 6 – Award Letter Sent, notice to proceed is estimated for the end of July

2.2. Well 11 – Piping, pump and motor pulled

- Approximately 190k for final billing

- Pump and motor ordered, install will be when parts get here in 2-4 weeks

2.3. Well 6 – Rehab Complete

- Pending BacTs testing

- Production doubled

### 3. FINANCIAL MATTERS

- 3.1. Discuss and Review Monthly Financials
- 3.2. Monthly Balance Sheet Report

### 4. STAFF REPORTS

- 4.1. Review Manager's and Operational Reports
  - 4.1.1. Operator in Responsible Charge Report
  - 4.1.2. Field Supervisor Report
  - 4.1.3. District Manager Report

### 5. CONSENT AGENDA & ACTION ITEMS

- 5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

- 5.1.1. Approve Minutes from previous Regular Board Meeting on May 16<sup>th</sup>, 2024.
  - 5.1.2. Approve/ratify the payment of claims for the period between May 16<sup>th</sup>, 2024, ending June 20<sup>th</sup>, 2024.

*Motion to Approve Consent Agenda made by Director Bonilla, Seconded by Director Lisle, unanimously carried*

### 5.2. ACTION ITEMS

- 5.2.1. None

### 6. LEGAL MATTERS

*None*

### 7. SUBDISTRICT A MATTERS

*None*

### 8. EXECUTIVE SESSION

- 8.1. "I move that the Board enter into an executive session pursuant to Section 24-6-402(4)(b), C.R.S., for the purposes of receiving legal advice from the district's legal counsel on specific legal questions regarding the Woodmen Hills rate issues."

*6:14 p.m. - Motion to enter Executive Session made by Director Bonilla, Seconded by Director Raetz, unanimously carried*

*7:00 p.m. - Motion to exit Executive Session made by Director Bonilla, Seconded by Director Lisle, unanimously carried*

*Motion for District Manager and Legal to continue exploring options with Woodmen Hills/ Paint Brush Hills agreement made by Director Bonilla, seconded by Director Raetz, unanimously carried*

9. ADJOURNMENT

*7:01 pm - Motion to Close Regular Meeting by Director Bonilla, Seconded by Director Raetz, unanimously carried*


THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR JULY 18<sup>th</sup>, 2024, at 5:00pm

Respectfully submitted,

By   
David Lisle  
Secretary

  
Rebecca Bonilla  
President

  
Melissa Raetz  
Vice President

  
Russell Lawrence  
Treasurer

  
Franklin Coleman  
Assistant Secretary



### **CERTIFICATION OF EXECUTIVE SESSION**

On June 20, 2024, it was duly moved and seconded that the Paint Brush Hills Metropolitan District Board of Directors enter into an executive session pursuant to § 24-6-402(4)(b), C.R.S., for the purposes of receiving legal advice from the District's legal counsel on specific legal questions regarding the Woodmen Hills rate issues, such advice constituting privileged attorney-client communications in the opinion of the undersigned. The motion carried unanimously and the Board entered into an executive session from 6:14 p.m. until 7:00 p.m.

### **CERTIFICATION BY REGISTERED ATTORNEY**

I, Johnathon Intolubbe-Chmil, Reg. No. 48768, hereby certify that the executive session was devoted to providing specific legal advice to the Board of Directors as noted above and that all such communications during the executive session were privileged under applicable Colorado law and Supreme Court rules.



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Johnathon Intolubbe-Chmil

